

2021 - 2022

WCC Dual Enrollment Instructions

Applications due JUNE 1st 2021

IMPORTANT! It is strongly recommended that dual enrollment students attend WCC Orientation.

1. Apply online at Washtenaw Community College

[Submit your application](#) online anytime. Applying is free and only takes about ten minutes to complete. Use your school email address for login to the application account. The application will allow you to upload your high school transcript. **SKIP THIS STEP!** It can take up to two business days for your application to be processed. You will receive an email with your WCC Student ID number in your 'Welcome to WCC email.' Please be sure to check your spam folder as well if you do not see it in your inbox.

2. Set up your NetID

Your NetID is your online identity with WCC. It allows you to access all online services at WCC ranging from your WCC email account to MyWCC where you will access your MyChecklist for admission requirements, register for classes, check your grades, and more.

Do not forget your NetID login information!

Note: This is a different login than the account you created to begin your WCC application online. You will set up your NetID after you receive your WCC Student ID number, which will be emailed to you once your application has been processed.

3. Submit Your WCC and DHS Forms to Counseling

You will fill out the WCC form (writable PDF) and submit to Mrs. Ford in the High School counseling office or emailed to fordm@dexterschools.org. Please make sure you complete the form accurately and include your parent/guardian's signature.

Please DO NOT submit this form directly to WCC.

Once the form has been received, DHS will complete the Principal's Consent page and send your transcript to WCC. You will then contact your counselor to discuss your course selections and to receive the DHS Dual Enrollment Course Selection & Book Order form to complete. This packet also gets returned to Mrs. Ford in the counseling office or can be emailed to fordm@dexterschools.org

4. Complete your Admissions Checklist

Steps to view your checklist: Login through MyWCC and click on your Applicant tab → Check My Checklist → Click on an item to get instructions for completing it.

You will not be able to register for your WCC courses until this checklist is complete.

5. Requirements

Dual enrolled students must demonstrate college level skills in both reading and writing to be admitted to WCC. There is no minimum math requirement for admittance to WCC unless the student is intending on taking math courses. Students who wish to take a math course or register for a course with a math requirement will need to meet the math requirement for that course prior to registering for the class.

College readiness minimum requirements for reading and writing:

- 3.0 GPA: If you are currently in 12th grade and have a cumulative GPA of 3.0, submit your high school transcript
- SAT Requirements: Reading 24 Writing 24 or
PSAT 10 PSAT 11 Requirements: Reading 23 Writing 23
Submit your pdf score report of your SAT or PSAT 10 or PSAT 11 scores. Scores can be found via CollegeBoard.org.
- Writing Sample: The Writing Placement test is used to calculate academic levels for reading and writing and may be completed on any device.
Submit your WRITING PLACEMENT TEST through Blackboard to establish your reading/writing skill levels.
- Accuplacer: Reading 253 Writing 250
*You may sign up to take the Accuplacer test by clicking on the link order your test. Your submitted request will automatically be sent to testingcenter@wccnet.edu. A proctor will send you instructions and a link to sign up. Please note: You must have internet, PC or laptop with a webcam and microphone. Accuplacer does not work on Chromebook or tablet.

6. Register for Classes

It is now time to register for the class(es) you have selected with your counselor. Register for classes by clicking on Student Services in MyWCC and selecting Registration-Add/Drop Classes to register for the classes you want. If you change your course registration without counselor approval, you will be responsible for payment!

Note: DHS does not have the ability to register students at WCC for their courses. This is the responsibility of each individual student.

IMPORTANT REMINDER:

- **If you change your course registration without counselor approval, you will be responsible for payment.**
- **If you do not pass your class(es), you will be responsible for payment.**
- **If you withdraw/drop your class(es) after the WCC deadline, you will be responsible for payment.**